

VISITORS PROCEDURE

1. It is the policy of Arabella Country Estate that no short term letting will be allowed on the estate. The minimum period is 6 weeks.
2. 24 Hours prior to the arrival of the visitor/guest a completed Notice and Registration of Visitors/Guests form must be submitted to the security control room by the home owner or consortia by fax 028 284 0124 or e-mail aceadmin@mwerb.co.za
3. On arrival the visitor/guest must notify the security officer of his name, plot number, where he will stay and for what period of time.
4. The visitor/guest must sign the "Notice and Registration of Visitors/Guests" form certifying that they accept the conditions therein

NOTICE AND REGISTRATION OF VISITORS/GUESTS (Overnight and/or in Home Owners Absence)

HOME OWNER DETAILS:

1. Home Owners Name: _____
2. Plot Number: _____

VISITORS DETAILS:

3. Visitors/Guest name: _____
4. Number of visitors: _____
5. Length of stay: _____
6. Date of Arrival: _____
7. Contact Details: _____

HOME OWNER CERTIFIES THAT:

- I take responsibility for my visitors/guests and their actions
- This consent complies with all the Arabella Country Estate Home Owners Rules

VISITOR/GUEST CERTIFIES THAT:

- I hereby certify that I have received a copy of the home owners abridged rules and governance penalties, that I have read such rules and penalties and understand the meaning and effects of such rules and consequential penalties.
- I certify further that my attention was specifically drawn to the provisions of rules 11 and 14 and that I have not paid (in kind or otherwise) for the use of this property.
- I hereby accept and undertake to abide by the rules of Arabella Country Estate during my stay and to make payment of all penalties that may be levied against me as a result of my contravention of the rules.

TO BE SIGNED AT THE SECURITY CONTROL ROOM BY VISITOR/GUEST

Home Owner Signature: _____

Guest Name: _____ Guest Signature: _____

Security Signature: _____

Note:
Please see Visitors Procedure attached:
Please fax/e-mail the completed and signed Notice to fax: 028 28486 648 2340 or
aceadmin@mweb.co.za. To be submitted at least 24 hours prior to arrival of visitor/guest