

AESTHETICS COMMITTEE

TERMS OF REFERENCE

The Aesthetics Committee is formed at the specific request of the HOA Board. The Committee will assist the Board, at the Board's discretion, in decision-making. The committee will therefore make recommendations to the Board, which recommendations the Board shall not be obliged to accept. This Committee has the specific delegation of the Board to make decisions based on the Estate's Architectural and Building guidelines inclusive of approving or rejecting building/alteration Plans.

Members of the committee formed by the Board shall be appointed by the Board of Directors of the Company. In this regard, the Board shall call for members to make themselves available to serve on the Committee. Subject matter, expertise, availability and a constructive approach shall be amongst the main criteria applied by the Board in electing members to the Committee.

The Committee shall consist of no more than 5 (five) members, with the Estate Manager and 1 (one) Non-executive Director being 2 (two) of these members whilst the Estate Maintenance contractor will also form part of the Committee.

An independent professional consultant will advise the members of this Committee to ensure the consistent implementation and continuous improvement of the Aesthetic and Building Guidelines. This Committee will meet at least every second month.

The Chairperson of this committee should be (but not necessarily so) the executive director (Estate Manager). The Committee may invite persons with specialist expertise as and when required to report on specific matters which may assist them in achieving their objectives.

Objectives

The Committee is formed to assist the Board in discharging its duties and has the following as main objectives and purpose:-

- In co-ordination with the independent professional consultant, consider and approve/reject all building/alteration plans;
- In collaboration with the Estate Manager monitor compliance to the relevant Estate guidelines.